



R.I.B.I. District 1020



No. 18798

## **The Rotary Club of Jedburgh Charitable Trust Fund**

### **Trustees' Annual Report**

1<sup>st</sup> July 2021 to 30<sup>th</sup> June 2022



**IMAGINE  
ROTARY**

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## **Charity contact information**

### **The Rotary Club of Jedburgh Charitable Trust Fund**

Scottish Charity Number: SC041597

Address: 2 Hislop Court, Chesters, Hawick, Scottish Borders

Postcode: TD9 8TH

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Email: [mikebryden@btinternet.com](mailto:mikebryden@btinternet.com)

Website: [www.jedburgh.rotary1020.org](http://www.jedburgh.rotary1020.org)

Facebook: The Rotary Club of Jedburgh

## **Charity Trustees**

1. Marianne Bamkin (Club President and Chairman)
2. Edmund Craster (Treasurer)
3. Tony Rae (Executive Secretary)
4. Steve Smith (Interim Secretary)

## Charitable purposes and activities

As set out in the “Charities and Trustee Investments (Scotland) Act 2005”, the purpose of The Rotary Club of Jedburgh Charitable Trust Fund is the following:-

**The relief of those in need by reason of age, ill-health, disability, financial hardship or other disadvantage.**

And any other purpose that may reasonably be regarded as analogous to the preceding purpose.

## Summary of the main activities in relation to these objectives:

The charity’s activities in relation to the above are:

- It makes grants, donations, loans or gifts to individuals.
- It makes grants, donations, or gifts to organisations.
- It carries out activities or services itself with children, young people, older people, people with disabilities or health problems, people of a particular ethnic or racial origin, other defined groups, no specific group or for the benefit of the community, including other charities and voluntary bodies.

The Trustees hereby declare that the Trustees shall hold and apply the Trust Fund and other monies which may from time to time be received by the Trustees (whether such monies shall arise from donations, bequests, deeds of covenant or from any other source) and the investments for the time being representing the same. The Trust is to apply both the capital and income thereof to or for the relief of the poor and needy or such other charitable purposes as the Club shall in duly constituted meetings direct.

## Council Report

I took over as President while there were still quite stringent restrictions in place due to the COVID 19 Pandemic and I have had to steer the club through some ups and downs to ensure that Jedburgh Rotary has survived. Throughout all this, the club Council and the charity trustees have managed to meet regularly, at first over Zoom, then in person, and now we have “hybrid” meetings between Jedburgh and Chesters.

We managed to start regular meetings in August as restrictions were starting to ease and were one of the first clubs in the area to do so. Covid-19 has taken quite a toll on the local hospitality sector, and we have been unable to meet at our usual venue. Simply Scottish came to our rescue hosting us for a while and in September we celebrated with Birl ‘n’ Beer, which was very successful, raising more funds than previously. Unfortunately, the Omicron variant and tight restrictions set us back again, meaning not only that we did not organise the Winter Festival, but we also lost our temporary home.

Since then, we have been somewhat nomadic, trying different venues until we can settle back to the usual venue. We tried Birdcage Tearooms at Woodside Nurseries and Naomi has catered for us not only at the golf club but also in the Legion. Rotarians are resilient and through all this we have managed to conduct our normal business and give donations to our usual local organisations and respond to requests from others. For a second year we have managed to distribute Christmas gifts to every child in Jedburgh and Ancrum through a “Virtual” Santa.

All that expenditure has been helped by income from the eBay shop, and it must be noted that Mike and Eddie have been working incredibly hard to keep that going although we had some problems with eBay. Their resilience and determination made sure that we had an income while other fundraising came to a halt. We have become more involved with Jedburgh Seasonal Market, helping with promotion as well as supplying marshals, and in return have a market stall where we sell books and promote Rotary.

We attempted to commission a giant tree sculpture in Allerley Park but sadly the wood was too decayed. We may well revive the attempt, should another suitable tree be found. We have started to “get back to normal” with a forthcoming quiz and a coffee morning. We are liaising with Royal Burgh of Jedburgh Community Council to plant trees for the queen’s platinum jubilee, and Birl ‘n’ Beer is going to be bigger and better. We have gained some members and lost a few as well.

Through these highs and lows, we have shown that Rotarians are people of action, we are resilient and with a positive attitude we have made things happen and supported our local community. We have not been defeated by the storm of the Pandemic, we have danced in the rain – got a bit wet, but we are still here ready to carry on.

## **Trustee's Report**

The Trustees have met regularly, usually by Zoom, and are happy that the Club has weathered the difficulties of the past year and is now slowly returning to more "normal" working. It is particularly encouraging to see new members joining the club. Sadly, for health reasons, our Treasurer is resigning, as have another two members. We thank our Treasurer for his hard work and wish him and the other retirees all the best for the future.

## **Structure, Governance and Management**

### Type of governing document

The Charity is an unincorporated association. It is governed by its Deed of Trust, which was adopted on 13<sup>th</sup> May 2010. The Club was granted charitable status by OSCR on 23<sup>rd</sup> June 2010.

### **Trustee recruitment and appointment**

The management committee meets on a quarterly basis. Its members are the Charity's trustees. Membership of the management committee will normally be the President; Secretary and Treasurer of the Rotary Club of Jedburgh. These officers are elected at the Annual General Meeting of the Club in the May preceding the start of the Rotary year on the 1<sup>st</sup> July.

There is no parent body that is entitled to appoint charity trustees.

## Achievements and Performance

### Statement from Community Committee

The Community Committee has been in abeyance since the start of Covid in March 2020. We discussed at our Rotary meeting on 26th May 2022 the need to get this committee up and running now that Covid has receded, and the Club is now recruiting new members.

List of Events for 2022.

1. Ancrum Car boot sale 26th June
2. Assistance at period event organised by Rotary Ladies in Ancrum Village Hall in July
3. Birl 'n' Beer in August
4. Marshalling and manning a stall at the Street Market in August
5. Possible other period event in September by Rotary Ladies
6. Winter Festival Parade in November to switch on Christmas Lights etc.
7. Best Window Display at Christmas
8. Marshalling and manning a stall at the Christmas Street Market
9. Organising Santa and Christmas Parcels to Jedburgh & Ancrum Schools
10. Various community quizzes etc., throughout the year but especially in Winter
11. Litter pick in April
12. Marshalling and manning a stall at Street Market in April.

### Statement from the International Committee

There is no statement, as the committee has not been operating for some time. This will change in the new Rotary Year when there will be a new Chairman.

### “Lendwithcare”

Over the years to date 563 loans have been made, lending £11,700 to a total of 3,415 entrepreneurs. 11,415 family members have been helped. 858 jobs have been created – up by 77 from the previous year. Some repayments stopped from time-to-time due to the Covid19 pandemic, but most are resuming.

### eBay Shop

The Club's eBay shop has had varied success during the year. Goods are sent all over the world as well as within the UK. Interestingly, sales picked up well during the Covid-19 “lockdown”. There is a lot of work involved in running the shop. Thanks are due to the two members who devote so much time and effort to this ongoing project and to those who support the shop with contributions.

## Summary

The Club's activities have given enjoyment and fun to the local community, provided financial help to many both locally and further afield and given the Club members a sense of achievement and usefulness in a needy world. The financial support in grants and donations are detailed on page 15.

## Financial Review

The major contributor to the charity's net income has been the Birl 'n' Beer sales, which raised a net £3990.

The eBay sales were down on last year as stock has been slow to shift. 48% of donations were ploughed into the local community, with 52% going to international good causes.

## Statement on the Charity's policy on reserves

The Trustees consider it desirable to retain funds in the bank to meet any emergencies. To this end the sum of £2,000 is reserved and this amount was the same at the start and end of the financial year and did not fluctuate. There is always a further reserve, as funds from events and projects are often not distributed immediately, with some being carried over to the following year when decisions will be made for further distributions.

## Funds

There are two restricted funds: End Polio Now and Lendwithcare (LWC), to which £200 was donated to help with administration costs

Three other 'funds' are identifiable as separate entities, but only for tracking the effectiveness of the events and projects they represent.

- Winter Festival: Opening balance (£503). Closing balance (£3450)
- Birl 'n' Beer: Opening balance £4,968. Closing balance £8,958
- eBay Shop: Opening balance £26,767. Closing balance £26,134

It should be noted that the figures for the above three (unrestricted) 'funds' are notional, as Birl 'n' Beer sales made the greatest contribution. The grants and donations are distributed from the General fund.

## Deficit details

There is a financial loss this year of £5,249 (last year a gain of £725). As there have been few opportunities to discuss how funds should be used, the task is carried over to the new financial year.



## Donated facilities and services

The Charity benefits from the time given by the Trustees to the running of the Charity, including monitoring, reporting, supervision, and meetings. It also benefits from the time and efforts of Club members.

## Future plans

### 2022 – 2023 President's Statement

#### President's Statement

Today I am two people, Current President and President Elect, so I am both summing up my past achievements and announcing my aims for the forthcoming year. Being President over the past year has had its difficulties with lock downs, new venues and losing valued members. Last year's aims were to reinstate face to face meetings and increase membership. However, around Christmastime when the Omicron variant forced another lockdown, I feared for the continuation of Jedburgh Rotary. Since then, we have sampled a variety of new venues settling at the golf club, inducted two new members, and will shortly be inducting 4 more. I am delighted that this has been achieved and I am optimistic about the future of our club.

I stated that I wanted Jedburgh Rotary to be active within our community and despite all the restrictions we have managed to serve our community well, not only with donations to help local groups such as the lunch club to start up again, or supporting the foodbank, but we also managed to organise Birl 'n' Beer, Virtual Santa, Coffee morning and prize draw, and a community Quiz. We have taken on more responsibility for Jedburgh's seasonal market and cleaned up the town, litter picking. Most of these activities have been with the help and collaboration of other organisations, the school, the British Legion, Jed Events, and Jedburgh Community Council. It is my aim in the forthcoming year to strengthen, develop, and augment those ties.

Over the past year I have got to know the presidents of other Borders Rotary clubs who have faced similar issues to us. This year I aim to develop the links between our nearest clubs and work with them as far as we are able.

I aimed to explore how Jedburgh Rotary could help the Rotary Peace Foundation but did not manage to achieve that aim. I intend to carry that aim forward, something that is necessary in this time of conflict. Similarly, although we have made a few donations to causes in other countries, we can now start thinking of projects further afield.

We can work towards these aims by reconvening the community and international committees with new committee chairs. Together we can once again share out our club tasks, with longer standing members mentoring our new recruits. I would like to thank members who have put their faith in me for one more year and once again, I hope to serve Jedburgh Rotary as best as I can.

President Marianne

## Declaration

### Statement of Trustees Responsibilities

The members of the Charity must prepare financial statements which give sufficient detail to enable an appreciation of the transactions of the Charity during the financial year. The members of the Charity are responsible for keeping proper accounting records which, on request, must reflect the financial position of the Charity at that time. This must be done to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006.

They are also responsible for safeguarding the assets of the charity and must take reasonable steps for the prevention and/or detection of fraud and other irregularities.

Approved by the Trustees and signed on their behalf by 2021 – 2022 Chairman and President, Marianne Bamkin.

.....

Dated: .....

## Independent examiner's report on the accounts

Report to the trustees/members of  
Registered charity number

Charity name  
**The Rotary Club of Jedburgh Charitable Trust Fund**

**SC 041597**

On the accounts of the charity for the period

Period start date

Period end date

Day	Month	Year		Day	Month	Year
1 <sup>st</sup>	July	2021	to	30 <sup>th</sup>	June	2022

Set out on pages

**11 to 15**

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page\*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

Name:

Mrs Michelle Hadwin

Relevant professional qualification(s) or body (if any):

Manager, Jedburgh Post Office and McColl's Convenience Store

Address:

Birchover, Honeyfield Drive,  
JEDBURGH,  
TD8 6LQ

\* Delete the words in brackets if they do not apply. If they do apply, please set out those matters which have come to your attention.



The Rotary Club of Jedburgh  
Charitable Trust Fund

SC041597

**Receipts and payments accounts**

For the year  
ending

30th June 2022

**Section A Statement of receipts and payments**

	Unrestricted funds	Restricted funds	Total funds current year	Total funds last year
<b>Receipts</b>				
Donations			-	
Receipts from fund-raising activities				325
Receipts from other charitable activities	24,964	-	24,964	23,821
<b>Total receipts</b>	<b>24,964</b>	<b>-</b>	<b>24,964</b>	<b>24,146</b>
<b>Payments</b>				
Expenses for fund-raising activities	-			204
Payments relating directly to other charitable activities	23,483		23,483	13,249
Grants and donations	6,730	200	6,930	9,968
<b>Total payments</b>	<b>30,213</b>	<b>200</b>	<b>30,413</b>	<b>23,421</b>
<b>Surplus / (deficit) for year</b>	<b>(5,249)</b>	<b>200</b>	<b>(5,449)</b>	<b>725</b>

**Section B Statement of balances**

<b>Cash funds</b>				
Cash and bank balances at start of year			10,853	10,129
Surplus / deficit shown on receipt and payments account			- 5,449	725
<b>Cash and bank balances at start of year</b>			<b>5,404</b>	<b>10,853</b>
<b>Other assets</b>				
Loan to entrepreneurs (LWC)			1,775	1,775

Signed by one or two trustees on  
behalf of all the trustees

Signature

Print Name

Edmund Craster

**Section C Notes to the Accounts****C1 Nature and purpose of funds**  
*(may be stated on analysis of funds worksheets)*

These accounts have been prepared on the basis of Receipts and Payments. There are two restricted funds for "End Polio Now" and "Lendwithcare".

**C4a Trustee expenses**

	last Year
Edmund Craster - None	<b>£30.00</b>

## The Rotary Club of Jedburgh Charitable Trust Fund

SC041597

**Additional analysis (1)**

## RECEIPTS

## Donations

	Unrestricted funds	Restricted funds	Total this year	Total last year
Sundry Income	1,634		1,634	
membership subscription	58		58	-
<b>sub Total</b>	<b>1,692</b>	<b>-</b>	<b>1,692</b>	<b>-</b>

## Receipts from fund-raising activities

Sale of face masks	-		-	325
Birl 'n' Beer	6,507		6,507	-
<b>sub Total</b>	<b>6,507</b>	<b>-</b>	<b>6,507</b>	<b>325</b>

## Receipts from other charitable activities

PayPal (eBay shop)	16,765		16,765	23,821
<b>Total receipts</b>	<b>24,964</b>	<b>-</b>	<b>24,964</b>	<b>24,146</b>

## Expenses for fund-raising activities

Birl 'n' Beer	2,517		2,517	-
Face masks				204
Membership subscription	58		58	
Sundry expenditure	563		563	
Winter festival	2,947		2,947	-
<b>Total</b>	<b>6,085</b>	<b>-</b>	<b>6,085</b>	<b>204</b>

## Payments relating directly to other charitable activities

Admin -Bookkeeping	-			47
Admin - Engraving	-			10
Admin - Postage	-			24
Admin - Stationery	-			30
Litter picking equipment	-			55
Auditing	-			26
raffle certificate of registration				20
bank charges	-			15
<b>sub Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>227</b>
eBay - Storage	597		597	-
eBay - Charges	1,188		1,188	-
eBay - Electricity, heat & light	325		325	1,025
eBay - Postage	1,466		1,466	2,807
eBay - Purchases	11,222		11,222	7,190
eBay - assistant	2,600		2,600	2,000
<b>eBay - sub total</b>	<b>17,398</b>	<b>-</b>	<b>17,398</b>	<b>13,022</b>
<b>Total</b>	<b>17,398</b>	<b>-</b>	<b>17,398</b>	<b>13,022</b>

**Additional analysis (2)****Donations and Grants**

	Local	Foreign	Total this year	Total last year
Aberlour.org.uk	250		250	1000
Borders Talking Newspapers	200		200	0
Children's Hospices Across Scotland	500		500	
Denholm School	100		100	
Easter Eggs				107
Halloween treats				50
Heads Together charity	300		300	
Jake A1 Transport - delivery of goods to Ukraine		300	300	
Jedburgh Primary Children's Christmas Gifts, etc.(Xmas Festival)				1106
Jedburgh & District Community News Group (the Jed Eye)	500		500	500
Jedburgh Foodbank	400		400	800
Jedburgh Grammar School Breakfast Club				1000
Jedburgh Horticultural Society	1000		1000	0
Jedburgh Lunch Club	90		90	0
Jedburgh out of School Club				2000
Lendwithcare		200	200	
Masks for Scotland - PPE				0
McColl's defibrillator pad replacements				210
Nivea skin cream for staff at BGH ITU and Huntlyburn Mental Care Unit				181
Operation Smile		1000	1000	
Rotary Club of Batemans Bay, re Australian bush fires in Mogo December 2019				1000
Rotary Club of Selkirk food re Naga City , Philippines typhoon				80
Rotary Foundation Annual Grant		1500	1500	1500
Roy Spowart memorial rugby cup				175
Shelterbox Trust shelter kits re typhoon Goni (Rolly), Philippines		590	590	138
Rotary Foundation End Polio Now (restricted fund)				121
<b>Total</b>	<b>3340</b>	<b>3590</b>	<b>6930</b>	<b>9968</b>